FIRMPROFILE



&Co.
ADVOCATES

MILLIMO, MUTHOMI & CO. ADVOCATES

CONTENTS

Introduction	**01**
History	**02**
Firm background	02
Objectives, Aim, Mission & Vision	**03**
Group of Professionals	**04**
Areas Of Specialty/ Practice	**11**
Property Law	12
Banking & Finance	13
Tax & Company Law	14
Intellectual Property	15
Insurance Laws	16
International Business	17
Key Assignments	18
Clientele (List of Clients)	19
Client Care	20
Our Bankers	21
Conclusion	22
Referees	23

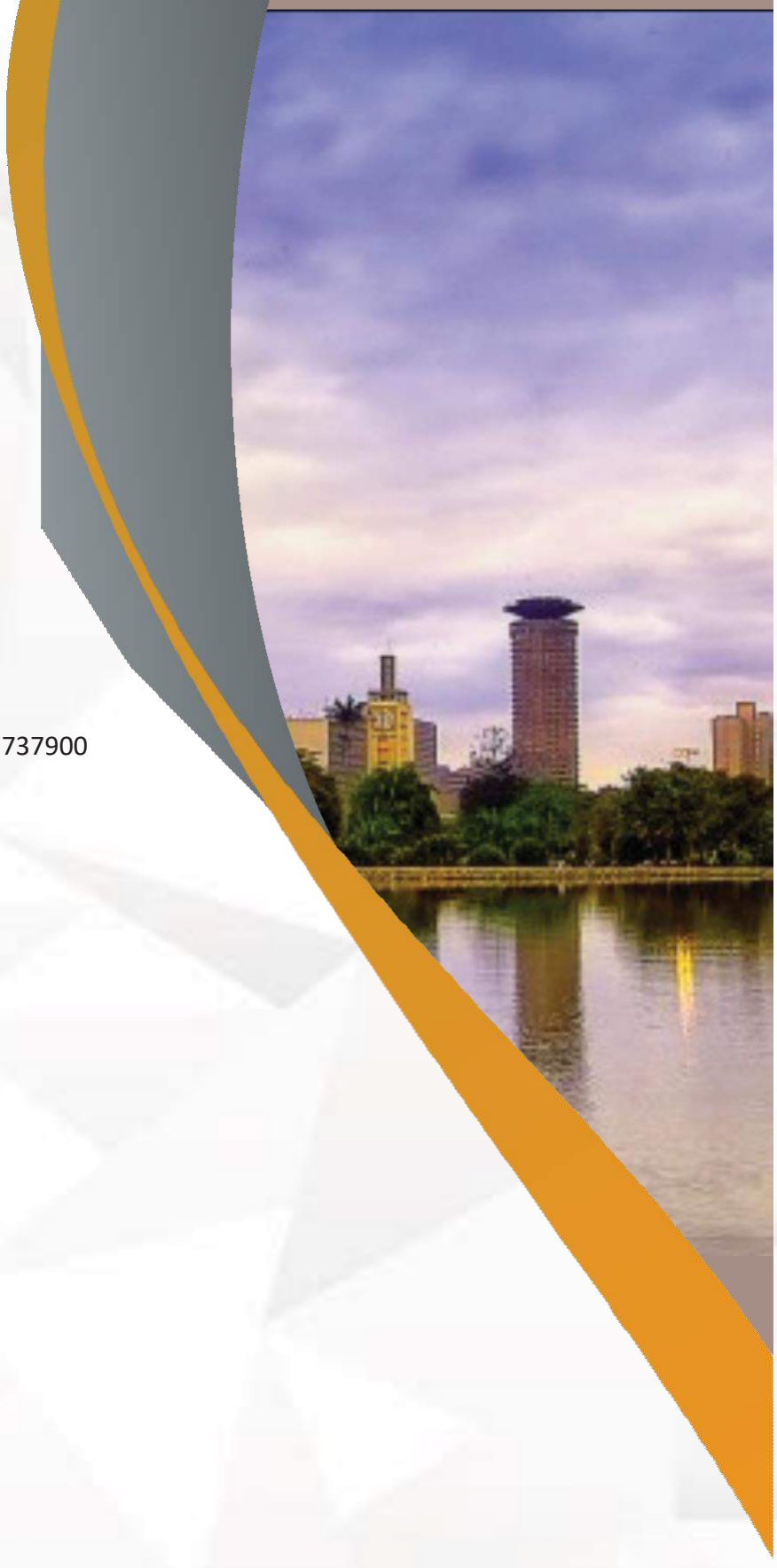




INTRODUCTION

M/s **MILLIMO, MUTHOMI & CO. ADVOCATES** of P.O. Box 8154-00200, Nairobi, with its Head office at 4th Avenue Towers, 10th Floor, 4th Ngong Avenue, Upper Hill, is registered as a Law Firm - Registration Number BN/2011/110807 (herein-after referred to as "**the Firm"**).

The Firm has two (2) partners who have distinguished experience, knowledge-able and well versed in the diverse laws, legal practice and professional both of municipal and international jurisdiction. The firm has also brought together professionals who include associate advocates, associate, lawyers, Interns, Pupils and consultants from a variety of legal, secretarial and financial disciplines enabling it to our sophisticated advice and legal representation in all aspects of corporate, commercial and financial legal services. The legal expertise of our professionals is also supplemented by an in-house support team.



HISTORY & FIRM BACKGROUND

The Partners of the Firm are Benson Wekesa Millimo and Stephen Mwaniki Muthomi. The firm of Millimo, Muthomi & Co. Advocates as reconstituted has three (3) offices within the Republic of Kenya located at Nairobi, Thika and Kitale respectively as hereinbelow listed;

i) Head Oflce;

MILLIMO, MUTHOMI & CO. ADVOCATES
4th Avenue Towers, 10th floor,
4th Ngong Avenue, Upper Hill,
P.O. Box 8154 – 00200, NAIROBI
Tel. Nos. 020-2216673/4/5, 0755 297180/0769 737900
Contact person; Mr. Benson W. Millimo
Cellphone Nos. 0720-354898 / 0733-342907

ii) Thika Branch;

MILLIMO, MUTHOMI & CO. ADVOCATES
Hanton Towers, 2nd floor, Suite B2,
Mama Ngina Drive,
P.O. Box 6365-00100,
THIKA
Tel. No. 0714-371782
Contact person; Mr. Stephen M. Muthomi
Cellphone Nos. 0723-491244

iii) Kitale Branch;

MILLIMO, MUTHOMI & CO. ADVOCATES
Mid Africa Hotel Building,
Mezzanine Floor
P.O. Box 3285-30200, KITALE
Tel. Nos. 054-31130/0572514265
Contact person; Ms. Isabellah Bett

Besides the two partners, the firm also has a team of professionals of five (5) Associate Advocates, two (2) Lawyers, four (4) paralegals, one (1) office administrator, one (1) accountant, three (3) Secretaries, three (3) Receptionists, four (4) Process Servers/Court Clerks and three (3) Messengers with versatile knowledge and experience in the legal profession and practice that enables it deliver legal services to clients expeditiously and professionally. The firm also occasionally hires services of other qualified personnel or consultants for specific tasks on a case to case basis as and when need arises.

OBJECTIVE;

The firm is constituted by a team of active lawyers and staff whose objective is to meet the clients' diverse demands by delivery of punctilious professional services as and when required. We have been entrusted with various matters both corporate and individual. Our resolve to provide quality professional legal services to our clientele has dictated our ability to retain and continue serving our existing clients and securing additional thereto from time to time. We have restructured our office to keenly serve the corporate world. To achieve this end, we have established various mechanisms to ensure our clients demands are met promptly and effectively within the municipal and international jurisdiction.

We believe in honesty, integrity and good professional judgment. The diverse experiences and training of our advocates and staff is a necessary ingredient to afford our diverse clientele excellent legal services.

AIM

The firm's drive is to ensure that the legal services and advise required by our clients is provided in a pro-active manner, promptly, efficiently and professionally. Our size, resources, combination of breadth of skills, communications, facilities and commitment enable us to handle the largest and most time-critical transactions and matters to the client's expectations and satisfaction.

MISSION

Our mission as a firm is to be the first choice for our clients. We strive to provide high quality legal, fiduciary and corporate support services to our clients with an aim to;

- Keep pace with and anticipate the needs of existing and potential clients;
- Adhere to the highest standards of excellence and integrity;
- Provide a timely and cost-effective service to our clients, and
- Present our members with a balanced, top-notched professional environment.

VISION

Our vision is to be the best of the best on matters of legal in the ever emerging complex and competitive Kenyan nation and beyond its borders.





GROUP OF PROFESSIONALS

The Firm brings together professionals from a variety of legal disciplines enabling us to offer advise and legal representation in all aspects of corporate, commercial and financial legal services. Our partners and associates share a common can-do spirit and handle client matters with a positive problem solving approach.

To provide a wholesome solution under one roof, we collaborate with a number of trusted external lawyers, hired financial consultants and technical professionals who work closely with the firm on special assignments and project on a case to case basis.

The legal expertise of our partners & Associates is also supplemented by an in-house support team of professional office administrators, paralegals, accountants, conveyancing and litigation clerks.



A. PARTNERS



INTRODUCTION

BENSON WEKESA MILLIMO

He obtained his High School education under the full sponsorship of Starehe Boys Centre at Nanyuki High School between 1995 to 1998. He thereafter joined Moi University in Eldoret-Kenya from 2000 to 2004 in pursuance of a Bachelor of Laws Degree Course. In addition to the normal studies at the university, he also got involved in the research on the Criminal Law (Amendment) Act, 2003 and its impact on the Criminal Justice System in Kenya from September 2003 to August 2004, did a Judicial Attachment at Milimani Commercial Courts-Nairobi from May to June 2002, was engaged in a Research on the Legal Profession in Kenya Problems and Prospects from May to September 2002. He graduated in 2004 with a Bachelor of Laws Degree, 2nd class Honours, Upper Division and was admitted to Kenya School of Law the same year for a postgraduate Diploma in Law. Upon successful completion of the aforesaid Diploma course and a one-year pupilage programme at Messrs. Mose & Mose Advocates he was admitted at Nairobi to the Bar in 2006. He was thereafter retained by Messrs Mose & Mose Advocates in the capacity of an Advocate of the High Court of Kenya. In the year 2008, Mr. Millimo was an incorporating partner in the firm of Mose, Mose and Millimo Advocates wherein he was retained as the Partner-in-charge of Commercial and Conveyancing Department until the year 2011.

Mr. Millimo, who has since admission as an advocate to date been in active practice of law in all parts of the Republic of Kenya, is the Senior Partner who currently manages the Nairobi office and oversees the Civil litigation and Conveyancing Departments of the firm with a specialized interest and experience commercial and partnership disputes, co-operative societies and bank litigation, mortgage realizations, recoveries and debt collection, building contracts, insurance related claims, defamation, arbitration, infringement of intellectual property rights, land, trademarks, copy rights and patents. On 18th March 2010, Mr. Millimo was appointed as a Commissioner for Oaths. He is also a duly appointed Notary Public. He is also retained as the Legal Advisor of Agricultural Society of Kenya.

Memberships

i) Law Society of Kenya,

ii) Kitale Club,

iii) Privilege Club, Intercontinental Hotels Group,

iv) The Agricultural Society of Kenya. Honored on 29th March, 2019 with a Special Recognition Award.



STEPHEN MWANIKI MUTHOMI

He obtained his High School education at St. Mary Boys High School, Nyeri between 1995 to 1998. He thereafter joined Moi University in Eldoret-Kenya for a Bachelor of Law Degree Course between from 2000 to 2004. He graduated in 2004 with a Bachelor of Laws Degree, 2nd class Honours, Upper Division and was admitted to Kenya School of Law in 2004 where he obtained postgraduate Diploma in Law in 2006 and was admitted as an advocate of the High Court of Kenya in the same year. Mr. Muthomi attended pupilage in the firm of Waithira Mwangi & Co. Advocates, Thika from 2004-2006 and upon admission to the bar, he was retained as an associate advocate from December 2006 – July 2007 when he joined the firm of A.N. Ngunjiri & Co. Advocates, Nairobi as an associate advocate. He has also undertook research in various aspects of law to wit, Intellectual Property Law, Labour Laws, Environmental Law and has considerable litigation experience in Commercial law, Civil law,

Criminal law, Probate and Administration, Family Law, Insurance law, Company law among others.

In April 2009, Mr. Muthomi joined the firm of Mose, Mose & Millimo Advocates as an Associate Advocate wherein he was retained as such until July 2009 when he incorporated the firm of Mwaniki Muthomi & Co. Advocates, as the principal partner. At the constitution of our present firm, the firm of Mwaniki Muthomi & Co. Advocates was incorporated and Mr. Muthomi admitted as a partner. He is also a Commissioner for Oaths.

His legal practice area covers civil, criminal and commercial litigation as well as Conveyancing. Mr. Muthomi manages the Thika Office.

Professional Membership

Law Society of Kenya;

B. ASSOCIATE ADVOCATES

BETT ISABELLAH CHEMUTAI

Ms. Bett pursued her High school education at Moi Girls High School – Eldoret between the years 2002 to 2005. She pursued her Bachelor of Laws (LL.B) degree at Moi University in Eldoret - Kenya from 2006 to 2011. She attended Kenya School of Law in 2012 where she obtained postgraduate Diploma in Law. She thereafter served her pupillage at Lilan & Koech Associates (Nairobi) from January, 2013 to November, 2013 and also holding over from January, 2014 to November, 2014. She was admitted to the bar as an advocate in December, 2014. She joined our firm as an Associate advocate from January, 2015.

She is a litigation lawyer in both the Civil and Commercial law. Ms Isabellah specializes within the fields of insurance, Civil, Commercial and probate & Family Law. She is currently based in our Kitale branch as the resident advocate, managing the Branch office under the guidance of the Managing Partner.

She has also assisted several clients in issues of land disputes and her scope extends to Eldoret, Kiminini, Kapenguria, Kakamega and Busia Court stations.

Professional Membership

Law Society of Kenya.

WAFULA MUNYAKHO ALBERT

Mr. Wafula is an Associate Advocate in the firm. He pursued his High school education at Kimilili Boys High School – Bungoma between the years 2002 to 2005. He pursued his Bachelor of Laws (LL.B) degree at Moi University in Eldoret - Kenya and graduated in 2012 with a Bachelor of Laws Degree, 2nd class Honours, Lower Division and was enrolled to Kenya School of Law in 2013 where he obtained postgraduate Diploma in Law in 2014. He joined the firm as a pupil and thereafter holding over pending admission. He was admitted to the bar on 31st March, 2016 and retained as a Senior Associate Advocate in our Nairobi office.

He is a litigation lawyer whose practice area covers Civil, Judicial Review, tax and Constitutional Law. He is currently based in our Nairobi Office leading the Litigation Department.

Professional Membership

Law Society of Kenya.

KEVIN JOHN WAITHIRA NGETHE

Mr. Ngethe joined our firm in the year, 2022 as an Associate Advocate. He is currently based in Nairobi branch specializing with Employment and Labour Relations Law, commercial and Family Law. Mr. Ngethe holds an LLB degree and a post Graduate Diploma in law from the Kenya School of Law. He has ten (10) years experience in litigation in different Court ranks.

Professional Membership

Law Society of Kenya.

VINCENT JOHN KISUKWA

Mr. Kisukwa is an Associate Advocate in the firm. He is an holder of LLB Degree from the University of Nairobi and a post graduate diploma in law from the Kenya School of Law. He joined the firm as a litigation advocate and being a good legal drafter, he works on pleadings of various court stations. With the background experience of Non Governmental organizations, he has handled our NGO Client's briefs impeccably. He also specializes in the fields of Insurance, debt collection and the Tribunal court matters. He is currently based in our Nairobi Office.

Professional Membership

Law Society of Kenya

FREDRICK OCHANDA AGWEL

Mr. Agwel is an Associate Advocate in the firm. He is an holder of LLB Degree from the University of Nairobi and a post graduate diploma in law from the Kenya School of Law. He joined the firm as a litigation advocate whose area of practice is Criminal law, commercial law and and being a good legal drafter, he works on pleadings of various court stations. With the background experience of Non Governmental organizations, he has handled our NGO Client's briefs impeccably. He also specializes in the fields of Insurance, debt collection and the Tribunal court matters. He is currently based in our Nairobi Office.

Professional Membership

Law Society of Kenya



BUSIMA JACQUELINE CYNTHIA

Ms. Busima holds an LLB degree from Uganda Christian University and a Post Graduate Diploma in Law from the Kenya School of Law.

She is retained as an Associate Advocate in the firm, with over 7 years experience, she specializes in immigration law, civil law, conveyancing and real estate matter.

Professional Membership

Law Society of Kenya,

IDRIS IBRAHIM MAALIM

Mr. Maalim is an Associate Advocate in the firm. He is an holder of LLB Degree from the Kabarak University and a post graduate diploma in law from the Kenya School of Law. He joined the firm as a pupil and thereafter holding over. He was admitted to the bar on 6th June, 2023 and retained as an Associate Advocate in our Nairobi office specializing in litigation whose area of practice include commercial law, taxation and criminal law.

Professional Membership

Law Society of Kenya.

COLLINS NJAGI MUGENDI

Mr. Mugendi is an Associate Advocate in the firm. He is an holder of LLB Degree from the University of Nairobi and a post graduate diploma in law from the Kenya School of Law. He joined the firm as a pupil and thereafter holding over. He was admitted to the bar on 6th June, 2023 and retained as an Associate Advocate in our Nairobi office specializing in constitutional law and civil litigation.

C. RESEARCH ASSISTANTS / LAWYERS / PARALEGALS

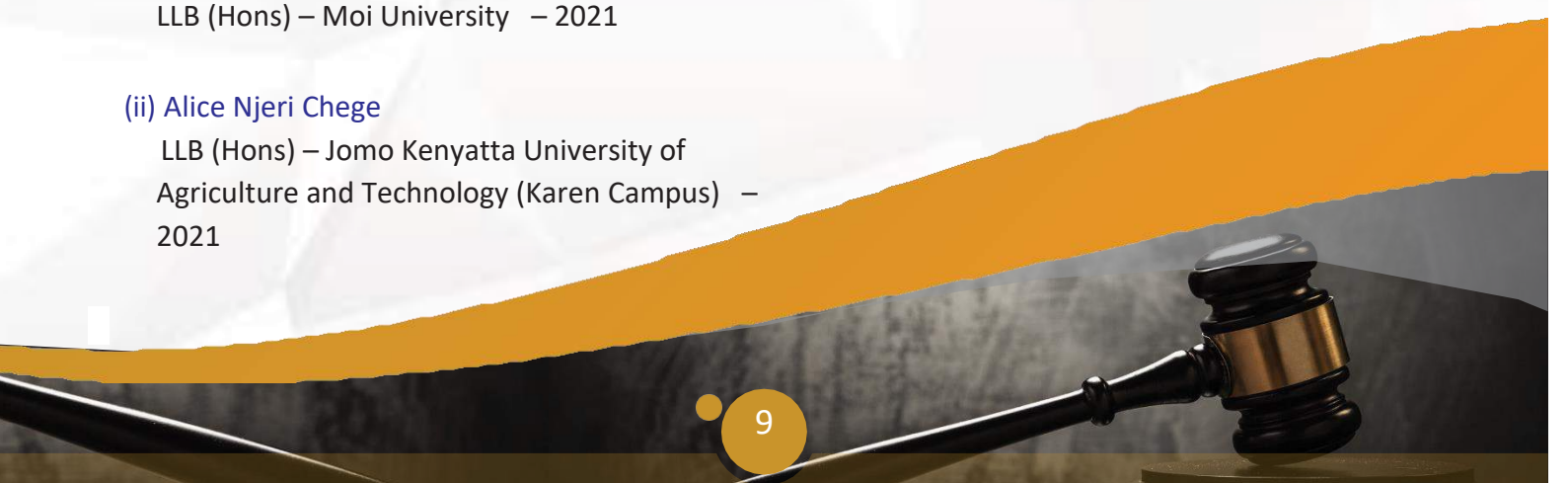
The firm has four (4) intern lawyers/paralegals as hereunder respectively:-

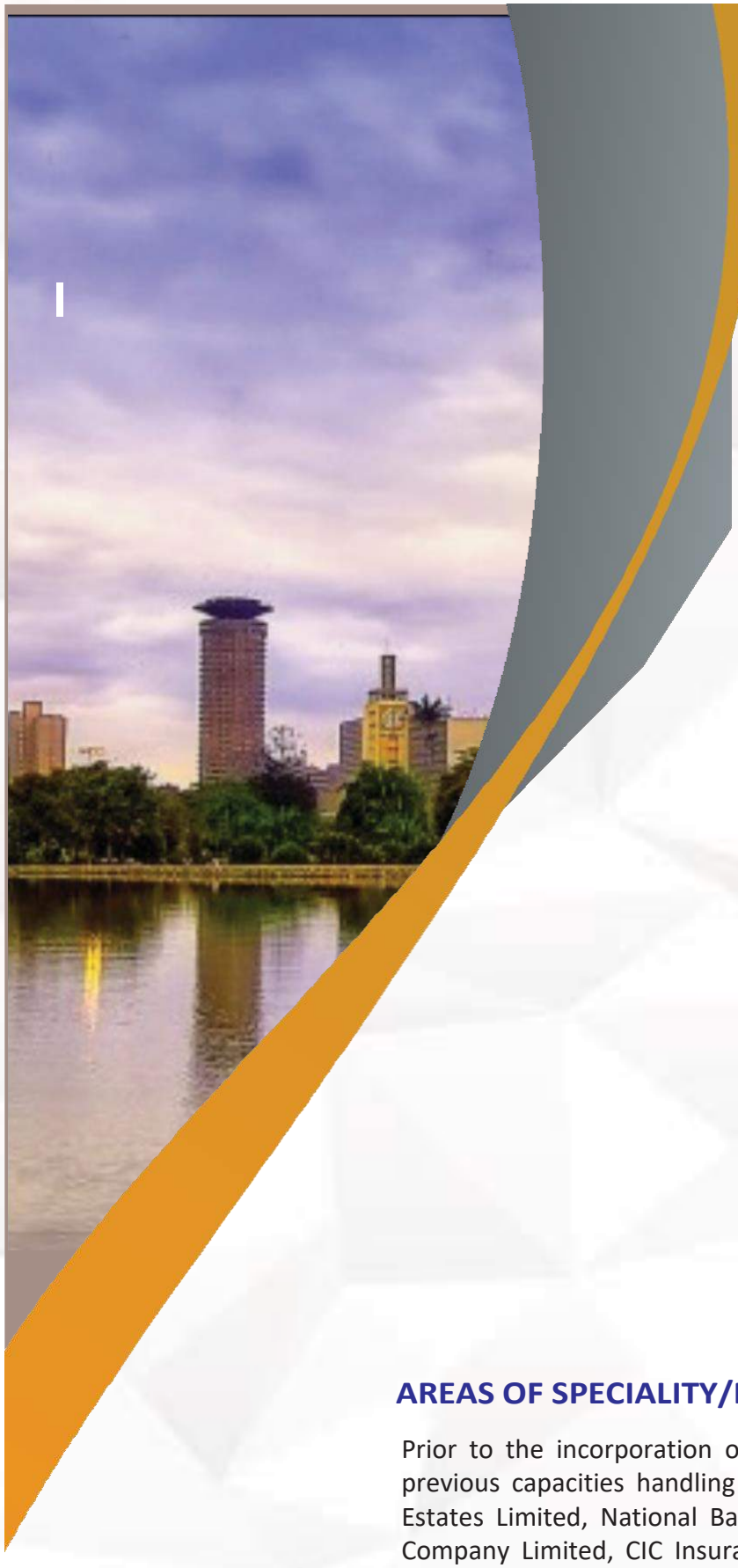
(i) Smith Gideon

LLB (Hons) – Moi University – 2021

(ii) Alice Njeri Chege

LLB (Hons) – Jomo Kenyatta University of Agriculture and Technology (Karen Campus) – 2021





AREAS OF SPECIALITY/PRACTISE

Prior to the incorporation of this firm, our partners were in their respective previous capacities handling matters of among other clients, Kenya Industrial Estates Limited, National Bank of Kenya, Equity Bank Limited, UAP Insurance Company Limited, CIC Insurance Company Ltd, Mwalimu National SACCO and Kenya Pipeline Staff Retirement Pensions Scheme. Our firm has over time grown and expanded its scope of clientele to include other corporate clients, among others, Insurance Regulatory Authority, National Oil Corporation, National Cereals and Produce Board, Kenya Agricultural Research Institute (currently under KALRO) and Coffee Development Fund (now Commodities Fund). We have committed ourselves to ensure that the interests of all our clients are protected at all times. Our firm as structured offers a variety of services to its clientele including:-



i) CONVEYANCING AND PROPERTY LAW:

- We deal largely with conveyancing work relating to land law and conveyancing which includes commercial and residential, property finance, extension of Government Leases, sub-divisions, amalgamation among others.

- Drafting of legal contracts in property transactions such as leases, transfers, sale agreements, company incorporation, instruments of guarantees, Company Secretarial and Resolutions and other general agreements.

- Drafting and approving of letters of Professional undertakings to secure the interests of our clients with respect to outstanding amounts on various account and respective balance of the purchase price on properties.

- Preparation of a myriad of security documents such as charges, discharges of charges, re-conveyances, re-assignments, chattels mortgages, letters of hypothecations , letters of pledge, debentures, lending institutions and certification of documents. In this regard we have experience in liaising with the necessary parties involved such as the client banks, the Borrowers, the Land office with a view of ensuring frequent and consistent feedback.

- Undertaking legal research and giving legal opinions in different areas of law both national and international.

- Preparation and registration of Powers of Attorneys, Cautions and Caveats over Properties.

Chai Savings and Credit Society Limited, Kenya Industrial Estates Limited, Mhasibu Sacco, Kenpipe Sacco, Surgipharm Limited are among our clients whom we have successfully perfected the security documents in respect of this area of specialty.



ii) BANKING AND FINANCE.

- This includes areas such as project financing, property and housing finance, debt restructuring, syndicated loans, subordinated loans and state loans, forwarding and funding agreements, primary and secondary issues of equity and debt securities, international loans, bonds and securities regulations, inward investments, financial services and investment, banking support, negotiable instruments and corporate finance.

- Our firm has vast experience in Banking and Bank related contract documents in areas including:-

- Syndicated loan financed by different financial institutions, which entails preparation of the security sharing agreement (inter lenders agreements) and Variation of Certain Existing Agreements.



TAX AND COMPANY LAW

- We also have the firm's tax unit which among other things provides the services listed below. In this regard we have consolidated experience in area of Tax Law.

- Advice to Companies and Individual clients in areas relating to tax compliance, appeals to the relevant Appeal committee, tribunal, high court and Court of Appeal, withholding tax, stamp duty, VAT and duties on third parties and inter-company transactions.

- Advice our clients on tax effective measures to be adopted to VAT liability and generally the implications of new tax legislations and guidelines. More particularly we have advised clients on the changes effected by the Finance bills regarding amendments to VAT Act and suggested to the said clients' tax effective measures to be adopted towards VAT liability.

- Negotiations on behalf of our clients with Kenya Revenue Authority, appeals for waives of penalties, application for exemption in respect of stamp duty and taking appeals to the appropriate tribunal.

- Assist companies to comply with the Companies Act in relation to their respective operations and securities they hold. We have also carried an extensive securities review of securities held by local Banks.

- Company incorporation and filing of the necessary documentation at the company's registry such as share transfers, annual returns, change of directorships, company dissolution, change of names etc.

- We have also assisted clients in complying with the Companies Act provisions such as filing the necessary annual returns.

- Legal opinions to foreign clients intending to start of business in Kenya.

- Incorporation of Companies, Business names, Trusts, application for necessary licenses, dissolution of Companies and winding up among others.

INTELLECTUAL PROPERTY

- Registration of all kinds of trade and marks and service marks patents, industrial designs.

- Registration and renewal of trade marks both locally and abroad (through associate law firms)

- Liaise with commercial, Enterprise and New Products Divisions and Marketing departments of our client e.g. Banks and insurance Companies and launching of new products and services and providing advice on protection of the intellectual property.

- Establishment and maintenance of asset registers for intellectual property on behalf of our clients. These registers have enabled our clients keep a track of all the Intellectual Property rights they own and when to submit a renewal.

v) DEBT COLLECTION

This involves acting for clients by pursuing recovery of moneys due but unpaid from loan defaulters and representing such clients in suits instituted by themselves or against their goodselves.

vi) COMMERCIAL LAW

- Our firm handles commercial agreements, venture capital, receiverships, bankruptcy and insolvency law, distribution agreements, sale of goods, franchising, construction contracts, mergers and acquisitions, privatizations, stock market regulations, stock exchange advisories.

- Handling of Company Secretarial work i.e filing returns, change in directorship, borrowing and debentures, incorporation and legal formalities, sale agreements, shareholders' agreements, winding up and liquidation, commercial considerations, managing and administration, corporate taxation, management buy-outs, shares and capital.

- Amendments to the Memorandum and Articles of Association and any other legal work arising from the provisions of the Companies Act.

- Preparation of Transfers and/or registrations of Business names, Agreements i.e where a proprietor wishes to sell his or her business as a going concern, sale, financing and standard terms.



INSURANCE LAWS

This includes:-

- Representing insurance companies, insureds and or policy holders in courts and outside with the Republic of Kenya.

- Giving legal advice on the interpretation of Insurance Act (Cap 487) of the Laws of Kenya and any amendments, thereof.

- Giving Legal advise on the application of Insurance (Motor Vehicles Third Party Risks) Act (Cap 405 of the Laws of Kenya).

- Giving Legal advise on reinsurance matters and acting on behalf of Insurance and Reinsurance Companies as instructed.

- Drafting or amending legal documents pertaining to insurance matters.

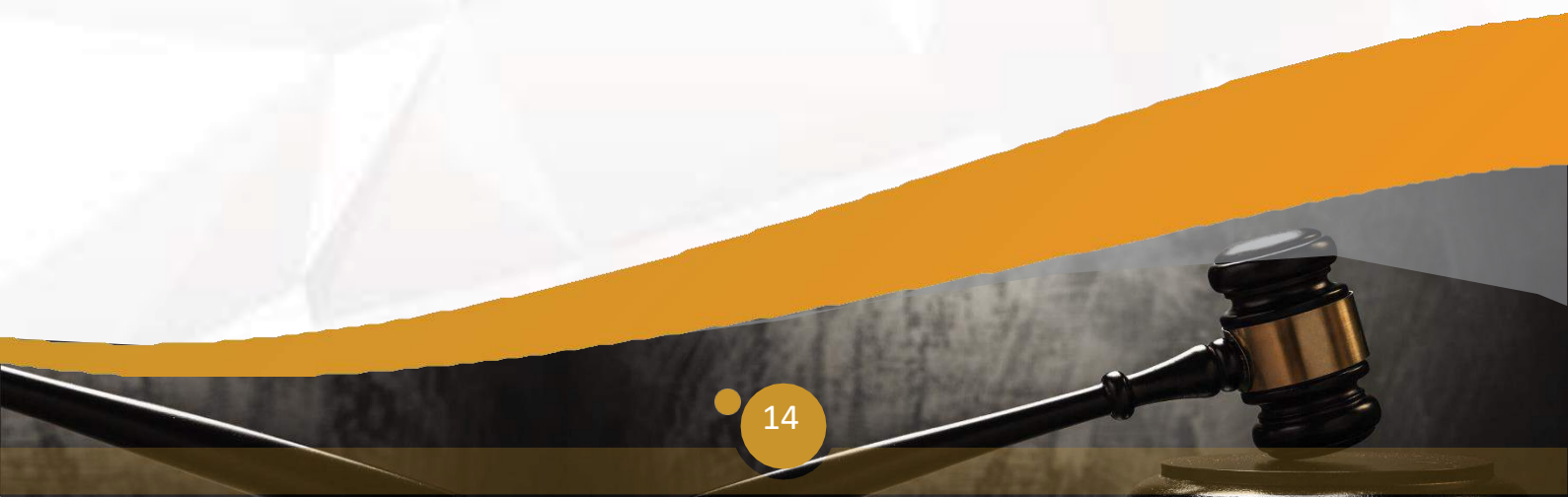
- Representing the Insurance Regulatory Authority and The Commissioner of Insurance on issues relating to its/his functions as the insurance industry regulator.

- Handling matters relating to insurance companies placed under statutory management.

vi) LITIGATION

This involves appearing before Judges of the Supreme Court, Court of Appeal, High Court and Magistrate's in all classes of the courts in Kenya either on constitutional, civil or criminal matters. We also canvass matters in tribunals such as Judges and Magistrates Vetting Board, Industrial Property Tribunal, Business Premises Tribunal and Rent Tribunal.

Our firm has vast experience in commercial and partnership disputes, sports litigation, bank litigation, mortgage realizations, recoveries and debt collection, marine claims, aircraft accidents claims, traffic cases, motor car accident claims, workmen's compensation, medical and general negligence, building contracts, insurance claims, defamation, arbitration, infringement of intellectual property rights (trade marks, copy rights and patents).



vii) INTERNATIONAL BUSINESS

- The area includes giving legal advise on International Contracts and Sale Agreements.
- Drafting and reviewing of Investment Agreements.
- Bill of lading, indemnity and guarantee agreements in respect to imports and exports by various companies

viii) INDUSTRIAL RELATIONS

This involves:-

- Advising clients on the interpretation and application of the Employment Laws, and all other labour legislations.
- Assisting clients to settle trade disputes before the Ministry of Labour by appearing for them in conciliation and investigation meetings.
- Appearing before the Employment and Labour Relations Court of Kenya and other courts on Labour related cases.
- Advising clients on the formulation of Collective Bargaining Agreements between employers and unions and the process of Collective Bargaining.
- Retirement benefits and Retirement Benefits Act advisories.

ix) ENVIRONMENTAL LAW AND PUBLICHEALTH

Our firm deals with advising our clients on the provisions of the Environmental

Management and Coordination Act (EMCA) regulations and compliance, physical planning rules; public health and sanitation regulations and observance.

x) CONSTITUTIONAL LAW

Our firm gives advisory opinions and consultancy services to our clients on the constitutionality, legality or otherwise of the proposed and or enacted legislations by parliament, infringement of human rights, enforcement of rights and general interpretation of the National Constitution, 2010.



KEY ASSIGNMENTS

A. CONSULTANCY

Our firm has been severally retained to render opinions, scrutinize documents and or develop presentations on issues touching our clients from both simple to complex in content and volume of the subject matter. The clients whom we have handled under this item includes both individual and corporate, namely Kenya Reinsurance Corporation, Mwalimu National SACCO, CHAI SACCO, Agricultural Society of Kenya, Kenya Railways Staff Retirement Benefits Scheme and Insurance Regulatory Authority.

B. LITIGATION

Our firm has been instructed to represent both individual and corporate clients in court and other tribunals either as claimants or defendants. The courts have revolved around Magistrates courts, High Court, Court of Appeal and Supreme Court. The Tribunals include The Rent Tribunal, The Co-operative Tribunal, Business Premises Tribunal, Industrial Property Tribunal and The Judges and Magistrates Vetting Board. The complexity and volume of the issues involved in such matters has enriched the firm's litigation abilities to such levels as to handle any matter of whatever nature in future. To this end, we have served clients such as Anti-Counterfeit Agency, Kenya Tea Development Agency, Insurance Regulatory Authority, Kenya Railways Staff Retirement Benefits Scheme, Kenya Forest Service, Mwalimu National Sacco, Chai Sacco and Kenya Agricultural and Livestock Research Organization (KALRO).

C. CONVEYANCING

We have been engaged by both individual and corporate clients on matters of sale and or purchase of property. Such property has included land and related security transactions. The transactions we have handled are spread throughout the country dependant on the location of the property and or the client. Such clients whose instructions we have successfully handled under this category include Ecobank Limited, Kenpipe Housing SACCO, Kenya Railways Staff Retirement Benefits Scheme, Kenya Industrial Estates, Commodities fund, Kenya Reinsurance Corporation, Kenya Plant Health Inspectorate Services, Mwalimu National SACCO and Chai Sacco.

D. DEBT COLLECTION

Over time, our firm has also been instructed to recover debts from defaulters which includes rent and loan defaulters. As regards rent defaulters, we have been mostly engaged by our individual clients who are landlords. SACCOs such as Kenpipe SACCO, Hortiflo SACCO and CHAI SACCO have engaged us to pursue recovery of loans from defaulters whose debts range from hundreds of thousands to millions.

E. INTELLECTUAL PROPERTY

Our firm has also been instructed on disputes relating to intellectual property rights. Such disputes are handled at the industrial disputes tribunal where we have appeared and continue to appear in respect of such matters.

CLIENTELE (LIST OF CLIENTS)

Our firm currently provides and or are enlisted to provide legal services to the following corporate clients;

1. Agricultural Society of Kenya (ASK),
2. Kenya College of Accountancy University,
3. Kenya Universities and Colleges Central Placement Service (KUCCPS),
4. Kenya Medical Training College (KMTC),
5. Insurance Regulatory Authority (IRA),
6. CIC Insurance Group Limited,
7. Kenya Reinsurance Corporation Ltd,
8. Kenya Industrial Estates Limited,
9. Mwalimu National Co-operative Savings & Credit Society Ltd,
10. Nairobi County Government,
11. Kenpipe Housing Co-operative Society (KHCS),
12. Commodities Fund,
13. Pioneer Assurance Co. Ltd,
14. National Housing Corporation (NHC),
15. Mhasibu Savings and Credit Society,
16. Nairobi City County Assembly,
17. UCSF Global Programs for Research & Training,
18. Kenya Railways Staff Retirement Benefit Scheme,
19. Chai Co-operative Savings & Credit Society Ltd,
20. Kenya Agricultural and Livestock Research Organization (KALRO,)
21. Telposta Pension Scheme,
22. Kengen Staff Retirement Benefits Scheme,
23. Kenpipe Savings and Credit Co-operative Society Ltd,
24. Kenya Meat Commission,
25. Policyholders Compensation Fund,
26. Kenya Forest Service,
27. Surgipharm Limited,
28. Office of the Registrar of Political Parties (ORPP),
29. Kenya Red Cross Society,
30. Magereza Sacco,
31. Postal Corporation of Kenya Staff Pension Scheme,
32. Kenya Bankers Sacco.



CLIENT CARE

The trademark of our firm is to offer personalized services with promptness, efficiency and professionalism and rendering expeditious and effective handling of transactions and aim to conclude all our matters in a timely and cost effective manner.

We appraise our clients on the position of their matters regularly by forwarding copies of all correspondences, pleadings and documents for their information and records.

STANDARD DOCUMENTATION

Our firm is ever ready and willing to use the standard documents that may be provided by our client as deemed necessary from time to time for prompt and effective results.

RELATIONSHIP WITH LSK

The advocates in the firm have a very good standing relationship with the law Society of Kenya. There is none who has been accused and or convicted of any form of malpractice.

NOTARY & COMMISSIONER FOR OATHS IN ATTENDANCE

The firm enjoys the availability of notaries and commissioner for oaths who are available to assist our clients in accordance with their area of specialty and experience.

FEE STRUCTURE/BILLING

We charge fees on services to our clients based on applicable law regulating the Advocates fees and known as the Advocate's Remuneration Order. We usually offer discounts and rebate when requested and in terms conforming with the said Regulation. We are always ready to negotiate and agree on legal fees. The firm is additionally willing to fit into a fee structure that will be proposed, recommended and/or negotiated with the client in the course of its operations subject to the provisions of the aforesaid Advocates Fee Regulation.

Clients are also billed at an agreed rate as determined by the Advocate-client agreement reached. New clients in the firm ordinarily sign engagement letters which sets out both the level of service that the firm provides and the basis upon which fees is charged.

We also accept retainer relationships with our clients and especially our corporate clients.





OUR BANKERS

NO.	BANK	BRANCH	ACCOUNT NO.
1.	Kenya Commercial Bank	Mortgage Centre, Haile Selassie Branch	i) 1169744044 – office ii) 1170528651 - Client
2.	National Bank of Kenya Ltd	Times Tower Branch	i) 01020014709300 – office ii) 01020014709301 - client

CONCLUSION

We hope the foregoing information gives an over view of the firm and the legal services we are ready to offer. We remain religiously committed to the contents of our mission and vision. We sincerely look forward to being of service, relevance and or receiving your most favourable consideration according us an opportunity to serve as your external lawyers in your esteemed establishment.

We confirm our availability to punctiliously, diligently and professionally discharge your instructions as and when required.

CERTIFIED BY;

MANAGING PARTNER,

MILLIMO, MUTHOMI & CO. ADVOCATES



REFEREES:

1. Diana Sawe (Mrs.)

The Corporation Secretary

Insurance Regulatory Authority (IRA)

P.O. Box 43505-00100

NAIROBI

TEL: 020-4996000

2. Batram M. Muthoka (Mr.)

The Chief Executive Officer,

The Agricultural Society of Kenya,

Jamhuri Park,

P.O. Box 30176-00100,

NAIROBI.

Tel; 3866655/6, 020-8070808/9

3. Charles Kariuki (Mr.)

The Corporation Secretary

Kenya Reinsurance Corporation Ltd

Reinsurance Plaza,

P.O. Box 30271-00100

NAIROBI

TEL: 020-2202000/0703083000

4. Patriciah Ogutu (Ms.)

The Legal Oflcer

Kenya Agricultural and Livestock Research

Organization (KALRO)

P.O. Box 57811

NAIROBI

TEL: 020-4183301-20

5. Nesline Okiko

The Legal Manager

Commodities Fund

Railways Headquarters Building

P.O. Box 52714-00200

NAIROBI

Tel; 020-2210806-9/12

6. Charity Ndeke (M/s)

The Manager, Legal Services

Kenya Industrial Estates (KIE)

P.O. Box 78029-00507

NAIROBI

Tel; 020-651348/353

7. The Company Secretary,

Mwalimu National,

Upper Hill – Hill lane, off Mara Road,

P.O. Box 62641-00200,

NAIROBI, KENYA

Tel; +254 (0) 20 2956000/ 0709 898000

8. Festus Mwambingu Mwatee (Mr.)

The Chief Executive Officer,

Chai Co-operative Savings and Credit Society Limited,

KTDA Plaza, 4th floor

P.O. Box 278-00200

NAIROBI.

TEL: 318906/2214410/221440

